

Planning and Policy Committee  
Meeting Minutes  
January 2, 2008

Present: David Lincove, Barbara Dunham, Jennifer Kuehn, Bruce Leach, Steve Rogers, and Celeste Feather

1. The committee will probably meet with Exec on January 28 since we are off-cycle and have had to change the February faculty meeting to Feb. 5.
2. The committee discussed the instructor status and how it is presented and incorporated into the governance documents. There is mention of instructor status at the appointment level, but no guidance on the promotion requirements and process for being promoted to an assistant professor. The Appointments, Promotion, and Tenure Committee has been asked to draft language about the promotion process that is drawn from other university documents. A major concern centered on the timing of the promotion process, since the offer letters and university promotion language require that the degree be obtained by the beginning of the third year. Depending on the time of year when instructors are appointed, completing the degree in two years may be impossible. Instructors are tenure-eligible faculty, and have all rights and responsibilities of faculty appointed to positions at higher levels. P&P would like to incorporate promotion language for instructors into our governance documents, and that will require a vote of the library faculty at some point in the future.
3. The requirement in the Pattern of Administration document for the MLS degree or an equivalent degree in archives or museum studies for those appointed to curatorial positions was discussed. There are reasons to examine this requirement and consider changing it to allow alternative degrees. Joe Branin has asked P&P to conduct a thoughtful review of the issues, and the committee discussed various approaches. There certainly will be discussion at a faculty meeting, but the committee would like to provide additional opportunities for thoughts and opinions to be heard. Again, a change to this requirement will require a faculty vote at some point in the future.

Celeste Feather  
Faculty Secretary